



## **Dr. Nina Fay Calhoun International Relations Award**

The Dr. Nina Fay Calhoun International Relations Award was adopted in 2003 as a memorial to the only International President who served two terms and who focused on the International aspect of our organization. The objectives of this International Relations Award are as follows:

### **Objectives:**

- To encourage and to stimulate international relations
- To create an awareness of other cultures and people of the world
- To recognize outstanding club achievement in international relations

### **District and International Competition**

Activities nominated for the Dr. Nina Fay Calhoun International Relations Award are judged each year at District Conferences. First-place winners from each District are entered in the competition at the International level. Established judging criteria are used by Districts and by International.

One service project from the Clubs-At-Large is included in the competition by International. The Clubs-At-Large Committee organizes the selection process for activities from Clubs-At-Large.

### **Eligibility Criteria:**

Every Altrusa Club is eligible to enter their International activities each year of the biennium. This award is based on a yearlong focus on International Relations, not just one specific project. The winner is judged on the overall emphasis for the entire program year. The activities should meet the following criteria:

1. Number of meetings dedicated to International Relations (minimum of two (2) per club year).
2. Most outstanding program - did it contribute to the initiation of a new club project? (50 words or less) (Program and project initiation to have occurred during current Club year.)
3. Does your Club currently have an existing project to promote International Relations? If yes, describe the project in 200 words or less.
  1. Clubs can enter any service project that was:
    - A. Conducted in its entirety during the twelve (12) month period ending prior to the date of submission of entries for judging; or
    - B. Completed on or before the date of submission of entries for judging; or
    - C. Clubs with projects of an ongoing nature may submit for judging those major activities conducted during the twelve (12) month period ending prior to the date of submission of entries for judging.

2. Projects which are primarily fundraising projects or which generate funds for Clubs' use are not eligible for nomination.
  3. An Altrusa Club may not submit the same project for Nina Fay Calhoun, Letha H. Brown Literacy Award and the Mamie L. Bass Service Award in the same biennium.
4. Did your Club have or participate in any programs to recognize or celebrate these events. The recognition or celebration does not need to occur on the precise United Nations date. (Minimum of 5 - please state the manner of observance)
- |   |   |                            |
|---|---|----------------------------|
| A. World Day of Social Justice  | – | February 20 <sup>th</sup>  |
| B. International Woman's Day  | – | March 8 <sup>th</sup>      |
| C. World Health Day   | – | April 7 <sup>th</sup>      |
| D. International Day of Families                                      | – | May 15 <sup>th</sup>       |
| E. International Youth Day  | – | August 12 <sup>th</sup>    |
| F. International Literacy Day   | – | September 8 <sup>th</sup>  |
| G. International Day of Peace   | – | September 21 <sup>st</sup> |
| H. World Food Day   | – | October 16 <sup>th</sup>   |
| I. United Nations Day   | – | October 24 <sup>th</sup>   |
| J. International Day for the Elimination<br>of Violence against Women | – | November 25 <sup>th</sup>  |
| K. Human Rights Day   | – | December 10 <sup>th</sup>  |

**Please Note:** Days of Observance can be various dates in different countries. For the Dr. Nina Fay Calhoun International Relations Award, Days of Observance will be those dates officially recognized by the United Nations.

5. Does your Club know that Altrusa has a United Nations Representative?
  - A. Did your Club utilize the resources available from the Altrusa United Nations Representative? (During club year.)
  - B. Did your Club have a program relating to the United Nations? If yes, please describe your program in 50 words or less. (During club year.)

### **Entry Preparation:**

Each Dr. Nina Fay Calhoun International Relations Award entry should be completed and submitted as follows:

- All entries should be typed, double-spaced, on one side only on plain white paper.
- Covers should be labeled, "Nominations for Dr. Nina Fay Calhoun International Relations Award, Name of Club, District, and Club Year."
- The first page of the entry should be the entry form, completed in its entirety.
- The narrative must not exceed the parameters for each section. In developing the narrative, Clubs should refer to the judging criteria and score sheets.

### **Procedures for Submitting Entries:**

Clubs submit entries for the District competition on or before the date established by the District Governor. The winning District entry is forwarded to the International Office immediately following the close of the District Conference.

- The winning entries at District Conferences must reach the International Office by **June 1<sup>st</sup>** to be considered in the International competition.
- The winning entry from Clubs-At-Large for each year of the biennium is forwarded to the International Office by the Clubs-At-Large Committee by **June 1<sup>st</sup>** to be considered in the International competition.

The International Office will acknowledge receipt of each entry to both the District and the president of the winning club. The International Office also will be responsible for following up with each District to make sure that each District submits each year's winning entries for consideration in the International competition. Finally, the International Office will submit all District entries to the International Service Program Development Committee, who will coordinate the judging activities of the International competition.

### **Judging Criteria and Score Sheet**

The District Governor appoints a chair of the District Dr. Nina Fay Calhoun International Relations Award Committee. The chair selects three (3) prominent members of the general public to serve as judges.

The International Service Program Development Committee coordinates the International judging activity. The chair appoints three (3) prominent members of the general public to serve as judges.

The judges may disqualify any entry for any rules violation. In evaluating entries, the judges place primary importance on the written narrative. Substantiating materials are considered only in a supplementary perspective. The amount of funds spent on the activities is not a consideration in selecting award winners.

In determining award winners, the judges consider how comprehensive the International focus was during the entire Club year and how it was incorporated into other aspects of the Club. The questions that follow are the types of questions that the judges use to evaluate the activities. A club should use the judging criteria and score sheet as a guideline in preparing its entry.

### **Awards and Award Presentation**

The name of the winning entry shall be kept secret until the time of the award presentation.

**District Awards:** A Certificate of Merit is presented to the winner at each District Conference. Runners-up [the number not to exceed three (3)] may be given honorable mention.

**International Awards at Conference:** An award of \$100 (U.S. dollars) is presented annually by the International Representative to the winner at District Conference. For Clubs-At-Large, an award of \$100 (U.S. dollars) is given annually to the winning entry; one Certificate of Excellence will be given for honorable mention. The Altrusa International Foundation provides the funding for the monetary awards at District Conferences.

**International Awards at Convention:** An award of \$300 (U.S. dollars) is presented to the First-Place winner, and awards of \$75 (U.S. dollars) are given to the Clubs winning First and Second-place honorable mentions. In addition, a Certificate of Excellence is given to the officers of the District that submitted the highest percentage of entries during the biennium. The Altrusa International Foundation provides the funding for the monetary awards at the Altrusa International Convention.

## Criteria and Score Sheet

1. Number of meetings dedicated to International Relations: \_\_\_\_\_ (*minimum of 2 per year*)

**Maximum Points: 15**                      **Points Earned** \_\_\_\_\_

2. Most outstanding program; did it contribute to the initiation of a new Club project? (*50 words or less*)

- A. What was the international focus of the program?
- B. Was a new Club project established?
- C. Was an existing Club project expanded?

**Maximum Points: 30**                      **Points Earned** \_\_\_\_\_

3. Does your Club currently have an existing project to promote International Relations? Describe. (*200 words or less*)

- A. What percentage of Club members participated in the project?
- B. How many hours of personal service did Club members contribute?
- C. How were the talents and abilities of Club members utilized?
- D. What segment of the community was the project designed to help?
- E. How did this project help international relations?
- F. What resources and fundraising were needed for the project?
- G. What was the benefit of the project?

**Maximum Points: 30**                      **Points Earned** \_\_\_\_\_

4. Did your Club observe any of the following International dates during the past year? (*minimum of 5— please state the manner of observance*):

- |   |   |                            |
|---|---|----------------------------|
| A. World Day of Social Justice  | — | February 20 <sup>th</sup>  |
| B. International Woman's Day  | — | March 8 <sup>th</sup>      |
| C. World Health Day   | — | April 7 <sup>th</sup>      |
| D. International Day of Families                                      | — | May 15 <sup>th</sup>       |
| E. International Youth Day  | — | August 12 <sup>th</sup>    |
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| I. United Nations Day   | — | October 24 <sup>th</sup>   |
| J. International Day for the Elimination<br>of Violence Against Women | — | November 25 <sup>th</sup>  |
| K. Human Rights Day   | — | December 10 <sup>th</sup>  |

**Maximum Points: 15**                      **Points Earned** \_\_\_\_\_

5. Does your Club know that Altrusa has a United Nations Representative?

- A. Did your Club utilize the resources available from the Altrusa United Nations Representative?
- B. Did your Club have a program relating to the United Nations? Describe. (*50 words or less*).

**Maximum Points: 10**                      **Points Earned** \_\_\_\_\_

**Sample Title Page**

Name of Project

Nomination for Dr. Nina Fay Calhoun International Relations Award

Date

Name of Altrusa Club  
Mailing Address/Street Address  
City, State/Province, Zip Code/Postal Code  
Country

District

# Dr. Nina Fay Calhoun International Relations Award Entry Form

Name of Club \_\_\_\_\_  
 Club Membership \_\_\_\_\_ Date of Entry \_\_\_\_\_  
 District \_\_\_\_\_  
 Name of Contact Person \_\_\_\_\_  
 Address \_\_\_\_\_  
 Street/Post Office Box \_\_\_\_\_  
 City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_  
 Zip/Postal Code \_\_\_\_\_ E-mail Address \_\_\_\_\_

1. Number of meetings dedicated to International Relations: \_\_\_\_\_ (*minimum of 2 per year*)
2. Most outstanding program; did it contribute to the initiation of a new club project? (*50 words or less*)
3. Does your club currently have an existing project to promote International Relations? Describe. (*200 words or less*)
4. Did your club observe any of the following International dates during the past year? (*minimum of 5 - please state the manner of observance*):

- |   |   |                            |  |
|---|---|----------------------------|--|
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| K. Human Rights Day   | - | December 10 <sup>th</sup>  |  |

5. Does your Club know that Altrusa has a United Nations Representative? \_\_\_\_\_
  - A. Did your Club utilize the resources available from the Altrusa U. N. Representative? \_\_\_\_\_
  - B. Did your Club have a program relating to the United Nations? Describe. (*50 words or less*)?

*The winning entries at the District Conferences must reach the International Office by **June 1<sup>st</sup>** to be considered in the International competition.*

Altrusa International, Inc.  
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**Award Entries will *NOT* be returned unless requested in writing.**